



# Facility Booking Form

## Event/function information

*Input details*

Resort Location

Palm Lake Resort

Location of event/function

Date of event/function

Time of event/function

Approx. duration of event/function

Reason for event/function

## Event/function host details

*Input details*

Name of Host/s

Host phone number

Host email address

Host home number

## Acceptance

Upon signing of this Facility Booking Form, I confirm that the above details above are true and correct.

\_\_\_\_\_  
Name of Host

\_\_\_\_\_  
Signature of Host

\_\_\_\_\_  
Date

## Approval

\_\_\_\_\_  
Name of Resort Caretaker/Manager

\_\_\_\_\_  
Signature of Resort Caretaker/Manager

\_\_\_\_\_  
Date